



# Application for Direct Deposit

The information indicated on this form is confidential and will be used solely for the purpose to deposit your payments directly into your bank account. We will not release this information for any other purpose. If you have any questions or concerns please follow up with your Ministry contact.

**Instructions:**

- This form is not required if you have a PERSONALIZED voided cheque.
- Complete all the items below.
- Funds will only be deposited in ONE bank account.
- Funds can only be deposited in the name of the person or company who CURRENTLY receives the cheque from the Ministry.
- Where both spouses are registered as the payment recipients. This form should be signed by both spouses.
- Please return to your Ministry contact for processing.

**Name of Account Holder:**

Vendor Number (if known) \_\_\_\_\_

\_\_\_\_\_  
 Last First Middle

Address \_\_\_\_\_

\_\_\_\_\_  
 City / Town Province Postal Code Telephone

**Bank Information:**

\_\_\_\_\_  
 Name of Bank

\_\_\_\_\_  
 Bank Address

\_\_\_\_\_  
 City / Town Province Postal Code Telephone (000) 000-0000

**Account Information:**

Type of Account  Chequing  Savings

\_\_\_\_\_  
 Account Number

\_\_\_\_\_  
 Branch Number

\_\_\_\_\_  
 Bank Number (transit)

Bank Stamp

**Signatures:**

\_\_\_\_\_  
 Financial Institution Officer - Print Name

\_\_\_\_\_  
 Financial Institution Officer Signature Telephone Date

I authorize the Province of Alberta to make all payments due to me by deposit to the above account. Payment shall continue until I advise you of any changes.

\_\_\_\_\_  
 Account Holder - Print Name

\_\_\_\_\_  
 Account Holder - Print Name (if joint account)

\_\_\_\_\_  
 Account Holder - Signature

\_\_\_\_\_  
 Account Holder - Signature (if joint account)