

Please note: the following guideline may be updated from time to time.

### Applying to Increase Production of Approved Bioenergy Product(s)

**Note to Applicants:** This guideline and its associated form are strictly for those facilities with an existing Bioenergy Producer Credit Program (BPCP) grant agreement wishing to increase the Committed Production for the bioenergy product approved under that agreement. For example, a facility with a BPCP agreement to support 40 million liters of biodiesel/year applying to increase Committed Production to 60 million liters of biodiesel/years. No other BPCP forms or schedules are required with this form.

	SECTION ON FORM	TIPS FOR APPLICANTS
1.	Applicant and Facility Information	This section is to identify and confirm that the applicant has an existing BPCP grant agreement in place for the same bioenergy product and facility being applied for. Where applicable, information provided should be taken directly from the existing grant agreement.
2.	Facility and Production Status	<p>In this application, state the facility's current status. "Facility and Production Status" in Schedule A of the grant agreement was the status at the time of execution of the agreement.</p> <p>If a facility will commence production during the term of the grant agreement, Alberta Energy requires confirmation as to whether a request to increase the committed production in the start-up year is associated with an earlier start-up date than stated in the grant agreement in Schedule A under "Commencement of Production."</p>
3.	Proposed Increased Bioenergy Production	<p>The purpose of Question 3 is for the applicant to propose an increase to the annual Committed Production contained in Schedule A of the BPCP grant agreement.</p> <p>Note that you can only request an increase in the years to which the call period pertain. For example, the 2<sup>nd</sup> call period in October/November 2011 is for production in Program Year 2 through Program Year 5. In the 2<sup>nd</sup> call period you cannot request an increase to the Committed Production for Year 1.</p> <p>Approval of an increase in Committed Production is limited by the factors listed in Section E of the <i>General Guidelines for Preparing Applications Under the Bioenergy Producer Credit Program</i>.</p> <p>Note that the maximum committed production that may be approved in the year in which production commences is:</p> $\frac{\text{Largest Annual Committed Production} \times \text{Number of Months of Production in Start-up Year (based on start-up date)}}{12 \text{ months}}$
4.	Explanation for Increased Production	Identify the reason(s) for the proposed increase in bioenergy production. Attachments are optional (e.g., diagram of facility expansion).

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<b>SECTION ON FORM</b>	<b>TIPS FOR APPLICANTS</b>
Agreement and Declaration by Applicant	Please ensure you read and understand all declarations and terms associated with this application prior to signing this agreement.
<b>Signatures</b>	The application may be rejected as incomplete if not signed by an appropriately authorized applicant and witnessed.
<b>Submission</b>	<p>Requests for increased production may be submitted during a call period.</p> <p>Email is the preferred method of delivery.</p> <p>If submitting in hard copy by courier or in person, please refer to the <i>General Application Guideline</i> for the current delivery address.</p> <p>The time of receipt of submissions is based on when the submission is received by Alberta Energy, not the time it was sent by the applicant.</p>