

Please note: this guideline may be updated from time to time.

Schedule C must be completed if applying for a facility that is not producing at the time of application.

This schedule is not required for facilities in production. However, Schedule C must be completed if applying for a facility that produced previously, but not during the 24 month period prior to the month of application.

	SECTION ON FORM	TIPS FOR APPLICANTS
	Facility or Project Name	Provide the “Facility or Project Name” that is entered on the Application Form under Item 4 (Facility or Project).
	Date of Application	Provide the date that is entered at the top of the Application Form.
1.	Current Status of Facility Development	<p>This form is required for a facility that has not started production at the time of application.</p> <p>Please check all appropriate statuses. The applicant may identify some other relevant project development status under “Other”.</p> <p>An attachment is optional for the applicant to provide more detail on any development status.</p> <p>The answers provided in Question 1 help to confirm how advanced the project is and whether a performance bond is required.</p> <p>If the application is approved, the applicant will be required to report semi-annually on project development status.</p>
2.	Commitment for Facility to be in Commercial Production	<p>“In commercial production” or the start-up date is the month in which the facility has produced, during a period of 60 days or less, the equivalent of at least one month or 1/12 of the committed production (see Schedule A – Bioenergy Production) in the first full year of production. The first full year of production on which this amount is based is normally the program year following the program year in which production commences.</p> <p>Commercial production must be demonstrated no later than three months after the date provided by the applicant in response to this question. For example, if an applicant commits to achieve commercial production by February 2012, they have until the end of May 2012 to successfully demonstrate this level of production.</p> <p>For the purpose of invoicing for support under the Program, production is based on measurement at the point of shipping, delivery or on site for consumption.</p> <p>For the purpose of confirming the start of commercial production, Alberta Energy will consider production placed in inventory that meets quality standards, although it will not qualify for support at that time.</p> <p>In committing to a start-up date, the applicant should be aware that this date</p>

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		establishes the maximum number of production months in the start-up year. (e.g., a start-up month of January means a maximum of three months of production in the program year in which production commences). This affects the maximum committed production that may be applied for in that year. Please refer to the Guideline for Schedule A - Bioenergy Production.
3.	Land Described Previously in this Application	This question pertains to the land identified on the main application form. Supporting documentation is required as an attachment to confirm land is secured or under a non-binding agreement.
4.	Major Equipment Ordered or Received	<p>The purpose of Questions 4 and 5 is to confirm commitments on major equipment to demonstrate a high level of certainty that production will occur within the anticipated timelines.</p> <p>If major equipment has not been received, has not been ordered or there is no firm financial commitment, then a performance bond will likely be required to be approved under the BPCP at the current stage of the project. Supporting documentation is required to demonstrate proof of delivery and/or order placement.</p> <p>Examples of supporting documentation include signed delivery receipts for major equipment and contractual agreements for the purchase, construction and delivery of major equipment.</p>
5.	Financing for Major Equipment	<p>The purpose of Question 5 is to confirm that financing is firmly in place and committed to for the purchase and delivery of major equipment to demonstrate a high level of certainty that major equipment will be acquired within anticipated timelines.</p> <p>Supporting documentation showing financing and financial commitments in place is required. Examples of other supporting documentation include the contractual agreement for major equipment with firm and binding financial obligations, equipment invoices with proof of payment to date, and financing agreements relating to major equipment.</p>
6.	Permits and Approvals	<p>Under the columns with the heading “Required?” check all permits and approvals required by law in order to proceed with construction of the facility. Under “Other” add any required permits or approvals that are not listed.</p> <p>If more than three “Other” permits or approvals need to be listed, then specify “see attached” in the space for text provided beside “Other:” and attach a separate list with similar column headings and responses.</p>
7.	Performance Bond Requirement	<p>If completion of this form directs the applicant to #7a, then the information provided indicates that the project is sufficiently advanced and therefore a performance bond will likely not be required. Alberta Energy will advise the applicant in their approval notice if, in fact, a performance bond is required.</p> <p>If completion of this form directs the applicant to #7b, then s performance bond is likely be required.</p>

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	Agreement and Declaration by Applicant	<p>These terms are in addition to the Agreement and Declaration by the Applicant on the main Application Form.</p> <p>Please provide a signature and date to confirm that you have read and understand the terms and requirements with respect to a Performance Bond whether or not you believe one will be required.</p> <p>For more information, please refer to the</p>
	Comments	Use this area to provide any other necessary comments.