

MINUTES

Coalbed Methane/Natural Gas in Coal Multi-Stakeholder Advisory Committee (the Committee)
Meeting Minutes
Gull Lake Room, Red Deer Lodge
February 9, 2004
9:00 to 3:15

In attendance:

Mike Ekelund (chair)	Department of Energy
Peter Watson (alternate chair)	Department of Environment
Dave Bartesko (alternate)	Sustainable Resource Development
Sharil Baumgardner	Alberta Environmentally Sustainable Agriculture Committee
Don Bester	Butte Action Committee/Rimby & District Clean Air People
Robert Donick	The Coal Association of Canada
Mike Gatens	Canadian Association of Petroleum Producers / Canadian Society for Unconventional Gas / Small Explorers and Producers Association of Canada
Mary Griffiths	Alberta Environmental Network Society
John Jensen	Canadian Association of Petroleum Producers / Canadian Society for Unconventional Gas / Small Explorers and Producers Association of Canada
Brad Murray	Freehold Petroleum & Natural Gas Owners Association
Tom Nahirniak	Alberta Surface Rights Federation
Len Vogelaar (alternate)	Alberta Beef Producers
Bob Willard	Alberta Energy & Utilities Board
Gene Roach (facilitator)	Community Development
Karen Henderson (secretary)	Alberta Energy
Tom Byrnes (observer)	Alberta Energy & Utilities Board
Barry Cole (observer)	Sustainable Resource Development
Nga De la Cruz (observer)	Alberta Environment
Dave Trew (observer)	Alberta Environment
Sharla Rauschning (observer)	Alberta Energy
Michelle Chalifoux (observer)	Alberta Energy
Cameron Cline (observer)	EnCana
Absent	
Phyllis Kobasiuk	Alberta Association of Municipal Districts & Counties

Welcome and Introductions

The meeting started at 9:00.

Review/Ratification of Documents

ACTION

The following documents were ratified by the Committee without amendment:

- *January 14, 2004 Minutes*
- *CBM/NGC Multi-Stakeholder Advisory Committee Proposed Terms of Reference Draft II*
- *Proposed Working Group Structure Draft II*
- *NGC Key Issues Draft II*

Information Session

Sharla Rauschnig provided a presentation on the information sessions proposal. The “CBM/NGC Community Information Sessions” document was distributed to committee members prior to the meeting.

ACTION

- *The proposal was approved.*
- *The following comments were provided to update the document:*
 - *First bullet - delete the word ‘rural’ and replace ‘existence’ with ‘basics of’.*
 - *Second bullet - add ‘if there are gaps in representation’ to the third sub bullet.*
 - *In the “Advance work” section - delete ‘Canmore’ and replace with ‘Camrose’ and modify the 5th bullet to ‘Notify local government, town and county councils in the region in advance of the sessions’.*
 - *Under proposed schedule section - change the presentations by MAC members to 50 minutes instead of 35 minutes and include both EUB and Environment on the topic of NGC current activities and existing regulations.*
- *A Communications plan/strategy regarding delivery of the information sessions will be prepared by Michelle Chalifoux and forwarded to the Committee members prior to the next meeting for review and approval. The plan will provide material for advertising the sessions and background information for interested stakeholder groups.*
- *Locations proposed are Pincher Creek, Strathmore, Stettler, Rocky Mountain House, Wetaskiwin and Barrhead.*
- *Mary Griffiths and Don Bester volunteered to make the presentations on the working groups/issues list at the sessions.*
- *Drayton Valley was mentioned as a potential location for an information session. Mary Griffiths is aware of some groups in that area who would possibly be interested in receiving information about NGC. She will contact these groups and provide information to Mike Ekelund.*
- *Sharla will provide the Committee with the facility locations, presenter names and dates when these logistics are finalized.*

Communications

Michelle Chalifoux provided the Committee with a draft copy of information that would be released regarding the NGC consultation process.

ACTION

- *Michelle will incorporate the changes as discussed by the Committee. The document is planned for release on February 10.*
- *Michelle is the Communications contact for NGC. She can be reached at:
Phone (780) 644-4900
Fax (780) 422-0698
E-mail michelle.chalifoux@gov.ab.ca*

Conference Presentation

Mike Ekelund shared a copy of the presentation he plans to make to the “Developing the Business of Coalbed Methane” conference to be held in Calgary on February 17 and 18.

ACTION

- *Mike will incorporate the suggestions as discussed by the Committee.*
- *A standardized NGC presentation will be prepared for use by any of the Committee members, to ensure a consistent message is being presented.*
- *A speaker’s list may be prepared of individuals who can speak about the NGC consultation process or related issues.*
- *Michelle agreed to break up the pre-consultation backgrounder into separate fact sheets.*

Surface/Air Issues Working Group Presentation

Dave Bartesko gave an overview of how the Surface/Air Issues Working Group would be set up. He is planning on holding four, two day meetings and wants to get most of the work done by April or May. The Surface/Air Issues Working Group may be split into two separate groups, with approximately 14 members in each group.

ACTION

- *Dave will follow up with the “Residents for Accountability in Power Industry Development” and First Nations regarding participation.*
- *DoE will contact AAMDC and AUMA and request their participation on the working group.*
- *Work group membership will be as inclusive as possible while ensuring a manageable and appropriate size with balanced representation. The chair of each working group is responsible to determine the membership.*

Water Issues Working Group Presentation

Dave Trew distributed a Water Issues Working Group proposal and provided an overview as to how this group would be set up.

ACTION

- *Dave will create a draft Terms of Reference for discussion at the next meeting.*
- *CSUG/SECAP/CAPP will follow up with Trident regarding their participation.*
- *Karen Henderson will forward contact information for the working groups to the respective chairs.*
- *DoE will contact AAMDC and AUMA and request their participation on the working group.*

Royalty Working Group and Mineral Land Tenure Group

ACTION

- *The Chairs for the Royalty Working Group and Mineral Land Tenure Group will be invited to the next MAC meeting to provide an update on the status of their reviews.*

Next Meeting

The following will be addressed at the next meeting:

- Update on the information sessions
- Standard NGC Presentation – update if available
- Communications update – if available
- Report on the Water and Surface/Air Impact Issues Working Groups' membership and Terms of Reference
- Discuss creation of Speaker's List – who would be prepared to speak and on what topics

Future Dates

Dates of future meetings are as follows:

March 8, 2004

April 5, 2004

May 10, 2004

All of the above meetings are scheduled for the Red Deer Lodge.