

EFT/ Auto Debit Authorization

ABC Company Ltd (Letterhead of company whose account will be debited)

(Date)

Donna McLachlan
Co-ordinator, Finance Systems
Alberta Department of Energy
12th Floor, 9945-108 Street
Edmonton, AB
T5K 2G6

Dear Madam:

Re: EFT / Auto Debit Authorization

Please accept this document as authorization for the Alberta Department of Energy to debit our bank account for the purpose of facilitating the payment by **(name of company)** for and shall be limited to the amount of charges in the monthly statements and or supplementary statement and any additions by **(name of company)**. Each debit shall be treated by the crown and the **(name of company)** and will have the same effect and consequences at law as if the **(name of company)** had issued a cheque instructing the bank to pay the amount of debit to the crown.

It is further understood and agreed that only authorized representatives of the Minister of Energy may initiate such electronic debits, and that **(name of company)** will be entitled to recover from the Alberta Department of Energy for the recovery of debits made by the Department that have not been authorized by this document.

We will notify the Department in writing if there are any changes to the banking information contained in this letter, or if we wish to cancel this authorization.

Your receipt of this authorization constitutes delivery by us.

Dated: _____ (Corporate Seal – Optional)

(Name of Company)

Per: _____
(Treasurer, controller, director/manager of finance, or similar
Authority with financial or banking responsibility in the company)

Phone No.: _____

Account Name: _____

Account Number: _____

Bank: _____

Bank Transit Number: _____

Please attach a copy of a void cheque for verification.